YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	JANATA COLLEGE , SERFANGURI
• Name of the Head of the institution	DR. SUBUNG BASUMATARY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03661291905
• Mobile No:	9435511870
• Registered e-mail	janatacollege1977@gmail.com
• Alternate e-mail	bsubung@gmail.com
• Address	SERFANGURI
• City/Town	KOKRAJHAR
• State/UT	ASSAM
• Pin Code	783346
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**BODOLAND UNIVERSITY**
	• Name of the IQAC Coordinator	**DR. NAYAN JYOTI DAS**
	• Phone No.	**03661291905**
	• Alternate phone No.	**03661291903**
	• Mobile	**9954934342**
	• IQAC e-mail address	**janatacollege1977@gmail.com**
	• Alternate e-mail address	**ndas68@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.janatacollege.co.in/images/content/1640690017AQAR19-20.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	CADEMICCALENDER19-20PDF.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**Nil**	**2004**	**16/05/2004**	**15/05/2009**
Cycle 2	**B**	**2.42**	**2016**	**26/05/2016**	**25/05/2021**

6.Date of Establishment of IQAC	**31/05/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Arrangements have been made for Online classes for the students
2.Various webinars have been conducted through ZOOM platform
3. Awareness Programmes regarding covid-19 have been arranged in different parts of the locality
4. Essential goods have been distributed among the needy persons
5. One day salary from the members of teaching and non-teaching staffs have been contributed and deposited against the govt. account

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Due to covid -19 all the Departments be asked to prepare the syllabus allocation for online classes.	Syllabus allocation and maintenance of online classes continued
All the departments be asked to create whatsapp groups for their Departmental students to provide study materials	Whatsapp groups were created department wise and study materials were supplied accordingly
All the departments be asked to conduct webinars through ZOOM platform.	Various webinars had been conducted through ZOOM Platform
Internal Audit be conducted	Internal Audit was not conducted due to covid-19 lockdown
Inspire the faculty members to introduce ICT in teaching Learning Process	Faculty members started using ICT in teaching learning process.
AITHUN, The multilingual and multidisciplinary ISSN peer reviewed journal be published	AITHUN was published

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	02/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	31/03/2022

Extended Profile

1.Programme

1.1	178

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**1559**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**304**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**221**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**25**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**25**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**37**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**8921950**
4.3 Total number of computers on campus for academic purposes	**64**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the affiliating University.

The college operates at UG and PG level with an objective to make students employable while keeping in mind the all round development of the students.

- **The Academic Council along with IQAC conducts meeting at the beginning of every year to discuss the action plan for the implementation of the curriculum.**
- **Every department maintains class and semester wise departmental progress report of the syllabus and departmental discussion is held at the end of every month to discuss about the progress of the implementation of the syllabus.**
- **Sessional tests and departmental seminars are held in regular basis to monitor the progress and implementation of the curriculum.**
- **Whenever there is a change in curriculum by the affiliating university the college is informed well in advance and the entire syllabus along with the question patterns and the list**

of text books and reference books are provided by the university.

- The University and the institutions conducts some seminar and workshops time to time for the teachers whenever there is a change in curriculum or course patterns. If it is conducted in a different institution, delegates from the college are sent to attend such seminars and workshops.
- The institution prepares class routine at the beginning of every academic session for the timely implementation of the curriculam
- Departmental seminars are conducted and home assignments are received time to time
- If the teachers face constraints to complete the curriculum , extra classes are conducted.
- Subject related projects, survey and workshop are conducted to impart the practical knowledge to the students.
- Three smart classes have been introduced, 03 nos of projectors along with computer in every department are used as audio-visual aids for effective delivery of the curriculum.Departmental action plans are prepared at the beginning of every academic session

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute adheres to the acdemic calender including CIE. The acdemic council with the help of IQAC coordinator prepares the acdemic calender providing ample scope of CIE in conformity with the acdemic calender of the affiliating university.As pandemic covid-19 broke out in the year 2020 and continued till the date the time schedule of the events could not be ascertained hence the college could not adhere to a fixed academic calender .

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`00`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Janata college, Serfanguri always upgrades its curriculum at regular intervals depending on the necessity of the students. This institution plays a vital role in designing the curriculum according to the need and the requirement .

Gender Balance:

- **The women's cell , Janata college works on various issues related to women empowerment.**
- **They organize various programs related to women and health.**
- **They organize meetings to sensitize women on domestic violence in nearby villages.**
- **Different webinars are organized on women centric issues like**

, " Beyond Gender"

- The extension activity cell along with the IQAC of this college organizes special talk to bridge the gap between the young generation and the rushing development in the society. They take different issues to be discussed like " Raging hormones and adolescence"

Climate Change:

- Different talks are arranged on climate change issues.
- Spot writing competition, and debate is often organized on topics like Ozon layaer depletion, carbon footprint etc.

Human Rights:

- College displays hording on Anti Ragging rules followed by the college.
- Departmental seminars are organized to nurture knowledge on Human rights

Eco-concerns:

- Eco club funded by , MOEFCC, Govt of INDIA , takes many initiatives to support the environmental issues inside the college and nearby areas
- The Eco club goes for many awareness drive on soil and water pollution.
- This Eco Club has adopted four schools within Serfanguri area to support them in educating children on many environmental issues.
- College Environment cell supported by, Assam science , technology and environment council also actively participate in plantation drives round the year.
- The world environment day is enthusiastically celebrated in our college .

Ethical & Moral Values:

- Awareness programs are organized to enlighten students on the drawbacks of using tobacco .
- Doctors visit to this institution for promoting Anti Tobacco values.
- HIV awareness is organized by the Medical and Health cell to

eradicate the taboos related to Aids.
- **Birubala Rabha cell works wholeheartedly to work against witch hunting.**
- **Society Outreach Program take up different programs in different schools located in indo Bhutan Border - against superstition and on Health and hygene**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**E. Feedback not collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

440

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

761

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has the mechanism assess the learning levels of the students through sessional test, home assignments ,presentation etc. on regular basis. Online classes and supply of study materials are also made available in addition to that of regular classes for advanced learners and slow learners separately. Remedial and tutorial classes are also assigned for the slow learners. Special programmes are also organised for awarenes and to enable them for self employment. Due to covid-19 pandemic limited numbers of such programmes could be held during the session.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1519	**23**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution provides platform to the students for participative learning through projects,field works,educational tour, seminars, group discussion and various social acivities.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Desktop computer , laptops have been provided to every department of the institution with a view to enabling the teachers with ICT tools.printers , pendrives,scanners and 6 nos. of smart classes have been made available . The library has been upgraded to semi dizitisation with advanced search facility , E-Journals, E- books and E-resources through INFLIBNET. Some of the Administrative and acdemic activities have also been facilitated by active use of Google platform like Google docs, Google Form, Google Meet along with Zoom platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

00

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Regarding internal assesments the guidelines laid down by the affiliating university are strictly followed. continuous internal assesments of the students are done by every department through various innovative techniques like presentations, group discussion, home assignments and social media. The college strictly maintained the attendance of the students and the students who have less then 75% attendance are not allow to appear in th final exam. The students who can not secure pass marksin the internal exam he/she fails automatically on that particular in the end semester exam. Internal assesment is held once in every semester. Due to covid-19 pandemic offline internal exam could not be held this year. So, internal assesment was done based on home assignment.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Usually the college does not received any grievance related to the perofrmane of the students in the internal exam. However if any student has any grievance he/she can approach the grievance redressal cell of the institution. The grievance redressal cell refers the matter to the concerned department and the department on proper verification tajke the appropriate decision which i9s binding and final upon the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college being purely a single stream college is offring only the Arts stream both in UGand PG level . The syllabus of each department provides information about the learning outcomes. The syllabus also provides information about instructin on how to implement the syllabus and evaluation. The college implemented CBCS pattern of study from the acdemic year 2019-2020 which provides them ample opportunity for inter disciplinary studies

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution could not evaluate the attainment of programme specific outcomes and course outcomes during the year through internal exam and offline end semester exam due to covid -19 pandemic . periodical departmental meeting and IQAC meeting for review of the syllabus also vould not be held. So, theseoutcomes were assesed through home assignments only. In general the college has one academic council which conduct review meeting in collaboration with IQAC to review the progress on the syllabus. Every department at the begining of every academic year conduct meeting for the distributin of the syllabus and individual daily progress repor is maintained. Internal acaemic audit is held periodically.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

239

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.janatacollege.co.in/images/content/1641796820sss_pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

000

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Janata College is situated in a remote rural and tribal area located at the Indo-Bhutan Border. The aim of the college is to provide holistic education and empowerment of women. When the entire world was in chaos due to pandemic covid-19 the college under the guidance of IQAC joint hands togethar for extension activities for the society. the details of the extension activites done by the college has been uploaded at the college website .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Janata College is operating with 36 nos. of classroom out of which 07 nos. are large classroom with sitiing capacity of 110 students; 06 nos. are smart classrooms.All the classroom are furnished with white board for better visibility, 01 no. seminar hall equipped modern aminities with a sitting caacity of 100 students. 03 Large classrooms and 01 more seminar hall are under construction. The college also have 09 nos. of departmental rooms with laptop and desktop. The college also have 02 nos. of laboratoires viz. Education lab and computer lab. The computer lab is having 39 nos. of computer with Lan connection and internet facilities having 300mbps speed. Janata College library is equipped with semi dizital facilities with advanced search system and 05 nos. of computer for the use of student and faculty members. The enlist INFLIBNET facility provides the student and the faculty members . The provision of E- Journal , E- book etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages the students to participate in various cultural and games and sports related activities. Every year Annual college week and Satish Chandra Basumatary literary and cultural celebrations are organised.Students are encourage to participate in games and sports along with cultural activities in the youth festivals organised by the university and other local , regional and national events.janata college has provided the students the facility of indoor stadium for badminton and table tennis outdoor stadium for football and volleyball and athletics. Boys common room and girls common rooms are provided with carrom board , chess etc.01 more badminton courtand 01 basketball court along with 01 multigym areunder construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

77,59,118

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SOUL 2.0 as ILMS is operational at the Janata College Library.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,01,873

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

66

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Janata college is having sufficient nos. of computers with internet and wifi connectivity. Every department was provided with desktop computers which have been replaced by laptop. The campus wifi has been reduced to a certain zone due to financial constrain. Earlier the college had the connectivity of 2 mbps leased circuit connection which has been replacedto 500mbps connectivity for computer lab, 300 mbps for library and 300 mbps for IQAC and Administrative office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)
80,45,130

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established system and procedure for maintaining and utilizing physical,academic and supportfacilities etc. The budget and planning committee prepares the budget at the beginning of every acdamic year for new purchase and maintanance of the physical, academic and support facilities. The purchase of the physical facilities are executed on approval from the purchasing and utilisation committee. The new construction is executed by the construction committee of the college. The construction under the RUSA grant was executed by the department of PWD , Govt. of Assam and its authorised contructor after proper tender process.The annual budget prepared by the budget and planning commitee is placed before GB for final approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2364

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2364

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution encourages students participation in extra co-curricular activities. Election of studentunion body is conducted every year and 01 representaive from the student union body is placed as a member of IQAC. In administration no student representation is there as it is solely managed by the governing body. In extra curricular activities specially for cultural and sports programme the students take the lead. Students leader are also represented in various cells and committees of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Janata College is yet to be registered. However the present Alumni Assciation is functional. The office bearers of the Alumni Association visited the nearby areas and distributed essential goods to the needy students. Other than that no signficant contribution has been done by the Alumni Association for the session 20-21 due to covid-19.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision of the college:

The vision of the college is to produce changes in the behavior and
attitude of students, to develop creativity, entrepreneurship and to
train students to meet the demands and challenges of the modern
world.

Mission of the college:
```

- **To impart higher education to the eligible youths in general and SC,ST,OBC & MOBC, in particular.**
- **To arrange remedial teaching for the upliftment of the students of the weaker section**
- **To make conscious effort to promote ideas of national integration, secularism, a scientific outlook and a cosmopolitan and a humanistic approach towards life.**
- **To impart training in Games and Sports, Music, Arts and Culture.**
- **To lay emphasis on teaching and research in non-traditional area avoiding duplication of facilities available in other Colleges**
- **To promote in the students and teachers and awareness and understanding of the social needs**
- **To work for preservation and dissipation of arts and culture.**
- **To train up the students for future self-employment**
- **To take special care for easy accessibility for woman education**

```
The 'Mission and Vision' of the college is stated in the college
website, in the prospectus and the display board constructed at the
entrance of the college for the easy accessibility of the students.
```

The college management authority has taken various measures for fulfilment of its vision and mission statement.As the college is located in a remote and rural area dominated by the tribal people emphasis given more on women education.Participation of women in various cells and committees are confirmed.Decentralisation of the administration is executed through various committees and cells .The governing body is the apex body of the institution where the principal execute all the official matters.The acedemic matters are dealt with by the academic council.The extension activities are looked aftre by the extension activity cells and other sub committees.The IQAC monitors the activities of different committees. The budget and planning committee prepares the annual budget at the beginning of every academic year and on final approval from the governing body.It is executed by the principal.keeping in view of the mission and vission statement some self financing course like CCA, DCA, PGDCA along with computer vocational courses have been introduced.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body is the apex body of the institution where the principal is the ex-officio secretary .Governing body monitors every academic and administrative along with infrastructure related matter.The budget and planning committee prepares the annual budget at the beginning of every academic year and the budget is placed before GB. The principal executes the budget on approval from the GB. purchasing of various items are done maintaining proper procedure on approval from the purchase and utilisation committee the IQAC entrusted to monitor the activities of the diffrent departments , committees and cell. Various committees and cells have been cerated for execution of various extension and extra curricular activities. All the academic matters dealt with by the academic council.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The annual budget of the college could not be prepared due to covid-19 pandemic. The planning for opening of the certificate course in weaving and BCA course also could not be executed.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The internal organisational structure of the college may be viewed as follows- 1. Governing body 2. IQAC The 3. Departments 4. Various sub committees. The strategies and policies are chalked out well in advance in every academic year in the meeting of IQAC and are executed on final approval from the GB. The academic calender is prepared by the academic council and it is executed by all the departments. The Exams are conducted by the academic council. under the HOD of every department distributes the syllabus and the beginning of every academic year and the syllabus is executed by the teachers.Part time teachers have also been appointed to bridge the gap for the execution of the syllabus.Every faculty member maintains daily progress report and every department maintains activity report at their respective department. The IQAC monitors and guide every department, the committees and cells to execute the activities under their operation.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Many welfare schemes are available for the teaching and non teaching staff such as GPF, Gratuty,Casual Leave,Maternity leave, Child care leave, study leave as per UGC Norms. Janata College threft and credit co-operative society extense the provision of loans upto Rs. 10 Lakh to the employees as and when needed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Though there is no formal institution performance system is introduced yet the performance of the teaching and non teaching staff is measured informally through their engagement and activities in various commiittees and cell.In the periodic review meeting of the syllabus the performance of the faculty members are also measured unofficially. This year , being the year of covid-19 pandemic their technical performance and knowledge have been measured through their online activities towards students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has the mechanism of internal as well as external financial audit. The internal audit is conducted by CA appointed by the college management and the external audit is done by the govt. auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college depends mainly on the funds received from the Government, UGC, RUSA and the fees collected from the students.The budget and planning committee prepares the budget well in advance at the beginning of every academic session. Prior to preparation of the budget suggestions from among the teacgher through their HODs are welcome and based on the suggestions the budget is prepared accordingly. The items to be purchased are placed before purchase and utilization committee and the said items are purchased on final approval from the said committee maintaining the proper procedure. The annual internal audit is conducted by a CA appointed by the GB and the external audit is done by the Govt. Auditor.Self financing course like CCA,DCA,PGDCA have been introduced with a planning to introduce more self financing courses from the next academic year. Alumni Association would be made more functional from the next academic year with a view to mobilization of fund.As the college is located in a rural area with no industry zone, no MoU or collaboration could not be made for generating fund.As the UGC has stopped funding for various projects no fund in this year could be generated from such projects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Janata College contributed significantly for the quality assurance strategies by organising altogethar 11 nos. of Webinar .The IQAC asked all the departments to create whatsapp groups for supplying of study mterials and arranged ZOOM platform for online classes

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The periodic review meeting is conducted by the IQAC with the faculty membersto review the progress on implementation of the syllabus.On that meeting every member presence their progress report based on daily progress report maintained by them.The departments presents their departmental activity report based on the recorded documents in their departmental activity report.The academic calender and class routine are prepared by the academic council in consultation with IQAC.Necessary suggestions and supports are providedto the departments or to the individual teachers if required.Due to the covid-19 pandemic only limited number of such review meeting could be held with only the HODs this year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

01 webinar was conducted for the promotion of gender equity during the year.The webinartitled "Beyond Gender" discussed the issues related to gender bias society and womens positin in it.It also discussed on the possibilities of eradicating the power hierarchy while emphasising a future where women are equal and strong.The next was a Talk on" Raging Hormones and Adolescene" where Dr. Nirza Saikia , Obstratician discussed the issues of the hormonal changes occured during the adolscene period and how to deal with that hormonal changes . The main intention of this talk was to normalize taboos related to sex hormones ,early age pregancy and marriage.

The institution being purely a co-educational institution provides ample opportunity to the women for higher studies. As such the enrolment of girls students is almost equal to that of the boys students. There is a women cell to deal with any kind of grievances from among the girls students . The women cell also conducts various awareness programmes like, HIV Awareness, Awareness on Breast Cancer etc.in nearby villages as the college is located in a rural area

mostly dominated by the tribal people .

The college provides a day care centre for the kids. The institution also provides Girls Common room with all the basic facilities like attached toilet, purified drinking water facilities, dressing facilities, carrom,chess etc. and wreck for keeping the bags.

File Description	Documents
Annual gender sensitization action plan	01 webinar was conducted for the promotion of gender equity during the year.The webinartitled
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The college provides a day care centre for the kids. The institution also provides Girls Common room with all the basic facilities like attached toilet, purified drinking water facilities, dressing facilities, carrom,chess etc. and wreck for keeping the bags.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Any kind of waste causes air , water and soil pollution. It also affets the aesthetic duty of the campus.Janata college is having a sprawling campus of 15 acres.so, the institutin is almost free from chemical waste.As more than 40% of the campus is covered with trees so the institution generates heaps of biodegredable waste mostly in the form of dry leaves.Theses leaves are collected and are converted into composed.The composed is used for manuring the soil

particularly in the garden. Students are also instructed to do so in their environmental clasees.

The institution generates minimal e-waste in the campus.Thise-waste is collected and stored in a specific tank made for this purpose and disposed through ragpickers.

In addition to that dustbins are provided to every department and classrooms for collecting the paper waste.The college initiated the process to sign an MoU with Bijni College for paper waste disposal and recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Geo Tagged Photos of biodegredable waste etc. uploaded in any other relevant information
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

A. Any 4 or All of the above

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution under IQAC maintains a rural museum where various items related to the ethnic communities residing in this locality are preserved forcultural harmony.The institution is having students mainly from the ethnic communities like Bodo, Rabha, Rajbongshi, Saotal and so onmostly dominated by the Bodo people.The institution observes cultural events during annual college week where cultural events of various communitie are presented.The college allows traditional dresses of the same color as college uniform. Wednesday and Saturday of every week is considred as uniform free day when students can come to the colege with their taditional dresses. despite having students from diverse communities the college isn successfull enough in maintaining communal harmony. maintaining this communal harmony is not that tough as students of this region are habitually residing in a culturally and ethinically rich and diverse region.

The admission process in this institution is done purely on merit basis.This institution tries avoid giving importance on categorizing students depending on their caste,creed and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The senitization of students of the institution to the constitutuional obligations regarding values, rights,duties and responsibilities are ascribed through the college prospectus .There after during the college freshmen social day the principal of this college makes its loud and clear through his innaugaural speech written for the students.During the academic year these rules and responsibilities are carried out by the studentsand in case of any failure the student union and the general secretary of the student union in particular takes the charge to rectify accordingly.

Teachers are given the responsibility to aware the students on their duties and responsibilities as a responsible citizen of the country. Beyond this the Election Commission of the college organises students election purely based on the procedures laid down by Election Commission of India and Lyngdoh committee reports.02 nos. of voter awareness programmes were organised to sensitised the students as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution could not celebrate most of the national and international commemorative days due to covid-19 pandemic.Some events celebrated by the institution are as follows:

1. Republic Day Celebration .

2. International Women Day Celebration.

3. Independance Day Celebration.

4. Road safety Campaign on 3rd Feb.2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES

Best Practices No 01. :Title of the Practice : Lets go to school The

motto : Better school, Better country

Goal : Awareness for the school students through extension activities

The context : Selected schools will be visited under extension activities and interact with the school students and try to generate awareness regarding health and hygiene and against superstitious believes.

The Practice : Selected faculty of the college will visit several schools located at the Indo-Bhutan Border as the college is located in a very rural and tribal area to generate awareness on health and hygiene, environment and superstitious beliefs and practices

Evidence of success :

Sl no

Title of the programme

Name of the department involved

No of benificiaries

1

SCHOOL VISIT

IQAC

109

2

SCHOOL VISIT

IQAC

89

3

SCHOOL VISIT

IQAC

102

SCHOOL VISIT

IQAC

112

4

SCHOOL VISIT

IQAC

67

5

SCHOOL VISIT

IQAC

87

6

SCHOOL VISIT

IQAC

98

7

SCHOOL VISIT

IQAC

115

Best Practice No 02.

Title of the Practice : Lets go to the village

The motto : Better village, Better country

Goal : Awareness of the village people through extension activities

The context : Selected faculty along with students go to the villages under extension activities and interact with the villagers and try to generate awareness regarding health and hygiene and against superstitious believes.

The Practice : Selected faculty of the college along with Honours students visited various villages as the college is located in a very rural and tribal area to generate awareness on health and hygiene

Evidence of success :

Sl no

Title of the programme

Name of the department involved

No of benificiaries

1

Let's go to villages program

Department of Bodo

112

05/09/18

2

Let's go to villages program

Department of Bodo

78

27/09/18

3

Let's go to villages programme

Department of Bodo

89

17/02/19

4

Let's go to villages program

Department of Bodo

121

13/02/19

5

Let's go to villages program

Department of Bodo

98

20/03/19

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Janata college , serfanguri is playing a pivotal role in providing the under privileged tribal peole. belonging to Bodo, Rabha and Saotal community.The college is providing equal educational opportunities to the girls students of this locality. As such the enrolment of the girl student is almost equal to that of boys students. To promote women education the institution provides girls hostel facilities with an intact capacity of 70 female students and 01 women cell is constituted all the matters specially related to the female students. Moreover the college is offering higher education specially to the students of average and below average category who are generally deprived of by the other higher institution. This can be treated as the distinctive practices perform by the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

7.3.2

1. BCA course will be introduced.

2. Short term skill based coursesviz. Weaving, Plumbing, Electricial and Beautician will be introduced next.

3. Seminars and workshops will be organised .

4. Training programmee for faculty members and office bearers will be organised to make them ICT enabled.